

MEET YOUR VIETNAMESE STUDENTS IN HO CHI MINH CITY AND THE MEKONG DELTA!

EDUCATIONUSA FAIRS VIETNAM – FALL 2014

DATES & CITIES

November 19th	Ho Chi Minh City
November 20th	Can Tho

REGISTRATION FEES (per institution, one person)

\$300 per institution

*Additional Representative: \$100 per city

REGISTRATION DEADLINE: September 30th, 2014

PAYMENT METHOD:

Payment should be made via international wire transfer to:

Account name	:	The SEAMEO Regional Training Centre in Vietnam.
Account number	:	322 5705
Bank name	:	ANZ Bank, HCMC Branch
Address bank	:	11 Me Linh Square, District 1, HCMC, Viet Nam.
SWIFT code	:	ANZBVENX472

PAYMENT DEADLINE: October 12th, 2014

Registration is not considered confirmed until payment has been processed.

CANCELLATION POLICY:

- Cancellations received on or before November 2, 2014, will be given a 50% reimbursement. All cancellations after November 2 will not be reimbursed. Cancellations can only be made by sending an email to HCMCEDUSA@state.gov
- No-show policy: No reimbursement. If materials they will be displayed without a representative at the table.

WHO PARTICIPATES?

- Priority: Admissions representatives from accredited U.S. community colleges and universities.
- Space Available: Professional associations and service providers representing the U.S. higher education community

Please note that capacity limits apply and registrations will be processed in the order received and approved.

EducationUSA reserves the right to refuse registration of any institution or organization.

Participating institutions must hold U.S. Regional or National Accreditation.

Participation by agents is not permitted.

QUESTIONS: Email HCMCEDUSA@state.gov

TERMS AND CONDITIONS FOR REGISTRATION AND PARTICIPATION

Participating Institutions agree to the following:

- Participating institutions must hold U.S. Regional or National Accreditation. Verification may be requested. We reserve the right to refuse registration of any institution.
- Participation by agents is not permitted.
- Exhibitors are responsible for their visas (if applicable), airline tickets, hotel reservations, and ground transfers in Ho Chi Minh City.
- Exhibitors are responsible for shipping materials with sufficient time for delivery. Please be aware of local customs issues. All printed materials and fair items should be sent to the addresses provided.

GUIDE FOR US PARTICIPANTS

TRAVEL INFORMATION

FLIGHT

All flights should be purchased by each fair participant.

TRANSFERS

*EducationUSA will not arrange transfers. Please arrange at the airport upon arrival or in advance with your hotel.

VISAS

U.S. citizens must obtain a Vietnamese visa or a written approval letter for a visa upon arrival. You may obtain a visa from a Vietnamese embassy or consulate prior to traveling. To obtain an approval letter for a visa upon arrival, you must contact a Vietnamese travel agency in advance and receive a confirmation for the visa to be issued at your airport of arrival.

CURRENCY

** Exchange Rates as of August 10, 2014. Please confer with xe.com before traveling for current exchange rates.

1 USD = 21,185 VND Vietnamese Dong

HOTELS

Representatives may consider making reservations at the following hotels. Prices are approximate and subject to change.

HO CHI MINH CITY

- Intercontinental Asiana Saigon: from \$230
*<http://www.ihg.com/intercontinental/hotels/gb/en/ho-chi-minh/sgnha/hoteldetail>
- Rex Hotel: from \$120 * <http://www.rexhotelvietnam.com>
- Bong Sen Hotel: from \$90 * <http://bongsenhotel.com/>

CAN THO

- Victoria Can Tho Resort: from \$150 * <http://www.victoriahotels.asia/>
- Golf Can Tho Hotel: from \$60 * <http://www.golfcanthohotel.vn/>
- Iris Hotel: from \$30 * <http://www.irishotelcantho.vn/>

SHIPPING INFORMATION

General and Important Notes:

- VERY IMPORTANT: Mark all boxes “Educational Materials – No Monetary Value”.
- Please note that even a nominal dollar value (as little as \$1) can initiate customs procedures that can result in hundreds of dollars of import fees and long delays. EducationUSA Advising Centers will NOT be responsible for any packages that may be stopped at customs, and will not perform any customs clearance activities.
- All materials should be shipped to the addresses below:
SEAMEO RETRAC: 35 Le Thanh Ton, District 1, Ho Chi Minh City, Vietnam
- To avoid delays we recommend shipping all items by October 15.
- Boxes shipped should not exceed 20 kg, and total shipments should not exceed 70 kg.
- We recommend that you check custom regulations before sending packages and consult with your mail services on how to avoid any problems at customs, as regulations can change, and this will save you time and money.

FAIR AGENDA

Tuesday, 18 November

All day arrival in Ho Chi Minh City

Wednesday, 19 November

1000 - 1130 High school visit in Ho Chi Minh City

Lunch (no host)

1330 - 1400 Table setup

1400 - 1430 Pre-fair Session on the U.S. Student Visa Process

1430 - 1440 Opening Remarks by U.S. Consul General Rena Bitter

1440 - 1730 Fair time

1600 - 1630 Breakout sessions

1730 Fair ends

**Fair venue: SEAMEO – 35 Le Thanh Ton, District 1, Ho Chi Minh City*

**Coffee-break is available during fair time (only for Institutional representatives, staff and interpreters)*

Thursday, 20 November 2014

0800 - 1100 Depart for Can Tho

Lunch (no host)

1330 - 1400 Table setup

1400 - 1430 Pre-fair Session on the U.S. Student Visa Process

1430 - 1730 Fair time

1600 - 1630 Breakout sessions

1730 Fair ends

****Fair venue: Can Tho University – 3/2 street, Ninh Kieu District, Can Tho***

****Coffee-break is available during fair time (only for institutional representatives, staff and interpreters)***

Friday, 21 November 2014

0500 - 0700 Cultural activities (Cai Rang floating market)

0900 - 1200 Depart for HCMC

All day departure